



**FOREST HEADQUARTERS, ODISHA
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS & HOFF
ARANYA BHAWAN: BHUBANESWAR – 23.**

ADVERTISEMENT

No. 597 /10F (CAMP) 10/2019 Dated : 31.05.2019

Applications are invited from eligible candidates for engagement of “**Consultants**” in Forest Department on contract basis with consolidated remuneration as indicated below. This engagement shall be initially for a period of two years based on assessment of performance. The details of engagement viz. eligibility criteria, remuneration, job chart, qualification, number of posts etc. are available in website of Principal Chief Conservator of Forests & HoFF, Odisha website – www.odishaforest.in/forest.odisha.gov.in

- 1. Consultant (two nos) – Level (11 to 14) under ORSP Rules,2017**
- 2. Consultant (Four nos)- Level (05 to 10) under ORSP Rules,2017**

Applications along with copies of supporting documents viz. educational qualification, experience, etc. may be sent to the Chief Executive Officer, State Authority, Compensatory Afforestation Fund, Odisha, O/o the Principal Chief Conservator of Forest & HoFF, Odisha Bhubaneswar, Aranya Bhawan, Chandrasekharapur, Bhubaneswar Pin-751023.

The last date for receipt of application is 20th June, 2019 at 5.00 PM. Interview will be conducted on 22nd June, 2019 at 11.30 AM in the office of the CAMP Authority. The candidates are to report the office of CAMP Authority by 10.30 AM for documents verification.

The Authority reserves all rights to cancel the advertisement and the process of engagement without assigning any reasons thereof.

Sd/-

Chief Executive Officer,
State Authority,
Comp. Afforestation Fund,
Odisha.

Advertisement for Consultants

Applications in the prescribed proforma (as per Annexure-I to the advertisement) are invited from the eligible candidates for filling up of six posts of consultant as per the details given below.

Name of the Post: Two nos. of Consultant–(**Group-A**) Level 11 to 14 under ORSP Rules,2017

Qualification : (i) Retired DCF/ACF
: (ii) Details are in Annexures-A&B.

Age : The age of the applicant should not be less than 40 years and more than 64 years of age as on the closing date of Advertisement.

Remuneration : The person who will be engaged as Consultant in Level (11 to 14) under ORSP Rules,2017 will be paid remuneration of **Rs.30,000/-** (Rupees thirty thousand) only per month and no other allowance like D.A., H.R.A., T.A., Medical reimbursement etc. will be admissible. Facilities like transport and residential accommodation will not be provided as per Finance Deptt.O.M. No.Pen-73/18-7022/F Dt.17.03.2018 and G.A. Deptt. Resolution No.23750 Dt.27.08.2014 and other relevant guidelines.

Work Assignment : He shall be engaged as Consultant in State CAMPA Authority, O/o PCCF & HoFF, Odisha under the supervision of CEO, State Authority, Compensatory Afforestation Fund, Odisha.

Name of the Post: Four nos. of Consultant (**Group-B**) – Level 5 to10 under ORSP Rules,2017

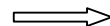
Qualification : (i) Retired S.O/ ASO/Account Assistant
(ii) Details are in Annexures-C,D&E.

- Age : The age of the applicant should not be less than 40 years and more than 64 years of age as on the closing date of Advertisement.
- Remuneration : The person who will be engaged as Consultant in Level (05 to 10) under ORSP Rules, 2017 -will be paid remuneration of **Rs.13,000/-** (Rupees thirteen thousand) only per month and no other allowance like D.A., H.R.A., T.A., Medical reimbursement etc. will be admissible. Facilities like transport and residential accommodation will not be provided as per Finance Deptt.O.M. No.Pen-73/18-7022/F Dt.17.03.2018 and G.A. Deptt. Resolution No.23750 Dt.27.08.2014 and other relevant guidelines.
- Work Assignment : (i) Shall be engaged as Consultant in respective Section, O/o PCCF & HoFF, Odisha. The Section Officer of the concerned Section will assign the work to the consultant and the consultant will report the day to day work to the Section Officer of the concerned Section.

Annexure – I

**Application for the post of Consultant in the Office of the
Principal Chief Conservator of Forest & HoFF, Odisha
Bhubaneswar.**

Affix recent passport
Size Photograph



- | | |
|------------------------------------------------|---|
| 1. Name of the applicant | : |
| 2. Name of the Post | : |
| 3. Address with contact number | : |
| 4. Email ID | : |
| 5. Date of birth | : |
| 6. Age as on closing date of the advertisement | : |
| 7. Last station of retirement of Govt. service | : |
| 8. Last designation on retirement | : |
| 9. Last pay on retirement | : |

Declaration:-

This is to certify that facts given by me on application form are true to the best of my knowledge. I hereby undertake that if any part of information is found to be false, this application will be rejected.

Dated_____

Signature of the applicant

Annexure-A

The CAMPA authority intends to engage a retired Forest official as Consultant for different plan, programme and monitoring activities undertaken out of OMBADC fund. The intending applicant need be a retired senior Forest officer in the rank of Dy Conservator of Forest or Conservator of Forest either from State Service or All India service. He /She should have following qualifying activities in his carrier.

- He should have worked in various fields in forestry sector with special focus on water conservation. Preference will be given for working in catchment area treatment, soil moisture conservation etc.
- He should have been associated in monitoring all forestry activities taken up by Forest department. Should have experience in project formulation.
- ❖ His maximum age permissible shall be 65 years.
- ❖ He has to attend the office in all working days of the Government.
- ❖ The remunerations will be paid monthly as applicable vide Office Memorandum of Finance Department No.7022/F dt 17.3.2018 regarding engagement of retired Govt. servant.
- ❖ He will work till the pleasure of the authority. His services will be terminated with one months notice from either side.

Annexure-B

The CAMPA authority intends to engage a retired Forest official as Consultant for different plan, programme and monitoring activities undertaken in CAMPA fund. The intending applicant need be a retired senior Forest officer in the rank of Dy Conservator of Forest or Conservator of Forest either from State Service or All India service. He /She should have following qualifying activities in his carrier.

- He should have worked in various fields in Territorial, Wildlife, Afforestation and Forestry wings of the Forest and Environment Department.
- He should have played a significant role in biodiversity conservation and management in protected area in the state.
- His job should have addressed livelihood issues under Eco-development or VSS or through SHG.
- He should be associated with community conservation and involved with management of anti depredation activities.
- He should be involved in forest diversion proposals for mining leases and industries in the state.
- He should have associated in protection, planning, processing and monitoring all the afforestation activities taken up by Forest department.
- He should have been involved in preparation of cost norms for different plantation models.
- He should be involved in infrastructure development of forest department in planning and execution.
- He may have experience of working with NGO sector in Forest or Wildlife planning or in administration as independent entity.
- He will advise on the accounts and auditing of accounts under CAMPA as per guidelines issued by government from time to time.

The service conditions for the candidate.

- ❖ His maximum age permissible shall be 65 years.
- ❖ He has to attend the office in all working days of the Government.
- ❖ The remunerations will be paid monthly as applicable vide Office Memorandum of Finance Department No.7022/F dt 17.3.2018 regarding engagement of retired Govt. servant.
- ❖ He will work till the pleasure of the authority. His services will be terminated with one month notice from either side.

Annexure-C

The CAMPA authority intends to engage a retired Account Assistant. The intending applicant need be retired treasury personnel as Consultant with maximum age of 65 years. He /She should have following qualifying aspects in his job profile.

1. He should have worked as a senior assistant in any District treasury for at least 5 years.
2. He should have handled passing of treasury bills for at least 7years.
3. He must be knowledge in basic computer operation.
4. He should have experience in annual treasury inspection of line department.
5. He should have knowledge in Cash book, Bill book inspection and verification.
6. He should be thorough in treasury code and OGFR for financial discipline.
7. He should have basic knowledge in IFMS transaction.
8. He should be able to prepare the budget.
9. He should be able to guide on Financial Rules, Procurement procedures.

The service conditions for the candidate.

- ❖ His maximum age permissible shall be 65 years.
- ❖ He has to attend the office in all working days of the Government.
- ❖ The remunerations will be paid monthly as applicable vide Office Memorandum of Finance Department No.7022/F dt 17.3.2018 regarding engagement of retired Govt. servant.
- ❖ He will work till the pleasure of the authority. His services will be terminated with one months notice from either side.
- ❖ The person will be engaged for two years which will be extended for another two years if both parties agree.
- ❖ He shall be engaged as Consultant in CAMPA Cell, O/o PCCF & HoFF, Odisha. The Section officer of CAMPA Cell will assign the work to the consultant and the consultant will report the day to day work to the Section Officer of the wing.

Annexure-D

The CAMPA authority intends to engage a retired SO/ASO in the Nodal and Forest Conservation unit in the office of PCCF Odisha and HOFF. The intending applicant need be a retired SO/ASO as Consultant with maximum age of 65 years. He /She should have following qualifying aspects in his job profile.

1. He should have worked as SO/ASO in Regional or head office of forest department.
2. He should have handled the forest diversion proposal in the office and its compliances for at least 5 years.
3. He must be computer savvy so as to comply the on line activities of the nodal section.
4. He should have experience in scrutiny of forest diversion proposals received from mining owners or industrial house.
5. He should be through in the FC Act and recent clarification issued in this regard by CEC/ Supreme Court.
6. Analyse the CA, PCA, CATP schemes and generate the deficiencies in them for compliance by user agencies.
7. Documenting and levying of NPV, Penal NPV, SSWLCP etc imposed on different user agencies. Processing the Stage -1 compliances to be conditions imposed by MoEF&CC.
8. Processing and compliance of draft Audit paras.
9. Furnishing information under RTI Act and rules thereof.
10. Updating the status of Forest diversion proposal and keeping track of all proposals for administrative and judiciary compliance.

The service conditions for the candidate.

- ❖ His maximum age permissible shall be 65 years.
- ❖ He has to attend the office in all working days of the Government.
- ❖ The remunerations will be paid monthly as applicable vide Office Memorandum of Finance Department No.7022/F dt 17.3.2018 regarding engagement of retired Govt. servant.
- ❖ He will work till the pleasure of the authority. His services will be terminated with one months notice from either side.
- ❖ The person will be engaged for two years which will be extended for another two years if both parties agree.
- ❖ He shall be engaged as Consultant in Nodal Cell, O/o PCCF & HoFF, Odisha. The Section officer of Nodal Cell will assign the work to the consultant and the consultant will report the day to day work to the Section Officer of the wing.

Annexure-E

The CAMPA authority intends to engage a retired SO/ASO in the Office Establishment unit in the office of PCCF, Odisha and HoFF. The intending applicant need be a retired SO/ASO as Consultants with maximum age of 65 years. He /She should have following qualifying aspects in his job profile.

1. He should have worked as SO/ASO in Regional or head office of Forest Department.
2. He should have handled the establishment matter in the office for at least 7years.
3. He must be a computer savvy.
4. He should be able to prepare pay bill, sanction of leave, prepare pension papers etc. related to establishment matters.
5. Processing and compliance of draft Audit paras.
6. Furnishing information under RTI Act and rules thereof.

The service conditions for the candidate.

- ❖ His maximum age permissible shall be 65 years.
- ❖ He has to attend the office in all working days of the Government.
- ❖ The remunerations will be paid monthly as applicable vide Office Memorandum of Finance Department No.7022/F dt 17.3.2018 regarding engagement of retired Govt. servant.
- ❖ He will work till the pleasure of the authority. His services will be terminated with one months notice from either side.
- ❖ The person will be engaged for two years which will be extended for another two years if both parties agree.
- ❖ He shall be engaged as Consultant in 2F Office Establishment of Office of the PCCF & HoFF, Odisha. The Section officer of 2F (OE) will assign the work to the consultant and the consultant will report the day to day work to the Section Officer of the wing.