

Government of Orissa
Forest and Environment Department

No. _____/F&E., Bhubaneswar, Dated the.,
1F (RTI-A)55/08

From: Sri G.C.Samad,
Under Secretary to Government –cum- PIO

To
Sri Biswajit Mohanty,
C/o B. Mohanty & Co.
Chartered Accountants, Link Road,
Cuttack-753012

Sub: Second Appeal No.109/2008 in the Orissa Information Commission arising out of his
Application dt. 4.2.08 under the RTI Act, 2005.

Sir,

As per directions of the Hon'ble State Information Commission during final hearing of
this S.A. Case No.109/2008 on 4.12.2008, a copy of the G.A. Department letter No.19538
dt.29.7.1991 in which principles of transfer and posting of the State Government have been
enshrined is hereby furnished for your information.

Receipt of the information may please be acknowledged.

Further, in pursuance of the earlier Orders dt. 24.10.08 of the Hon'ble S.I.C. you are, also
invited to inspect the concerned transfer/posting files of DFOs for the year 2007-08(upto
31.1.08) on any working day during the week 21.12.08 to 26.12.08 on prior intimation to the
undersigned.

Yours faithfully,

sd
Under Secretary to Government-cum-PIO

Memo No. _____/F&E., Dated the.,

Copy forwarded to the Desk Officer/ ASO, FE-I Section for information and necessary
action.

The transfer/posting files of DFOs for the year 2007-08 (upto 31.1.08) may be kept
ready for inspection by Sri Biswajit Mohanty during the week 21.12.08 to 26.12.08.

sd
Under Secretary to Government-cum-PIO

Memo No. 90699/F&E., Dated the. 05.12.09

Copy along with a copy of G.A. Department Letter No.19538 dt.29.7.91 forwarded to the
OIC, State Portal, NIC IT Department for publication of the G.A. Department Letter No.19538
dt.29.7.09 in the Government Website of Forest and Environment Department.

sd
Under Secretary to Government-cum-PIO

..Memo No. _____/F&E., Dated the.,

Copy forwarded to the Registrar, Orissa Information Commission, Tosali Plaza,
Satyanagar, Bhubaneswar for information and record as per Orders of the Hon'ble State
Information Commission in S.A.No.109/2008 during final hearing on 4.12.09.

sd
Under Secretary to Government-cum-PIO

kcp

Circular No. 19538-9/91-Gen.
GOVERNMENT OF ORISSA
GENERAL ADMINISTRATION DEPARTMENT

The 29th July 1991

All Departments of Government
All Revenue Divisional Commissioners
All Heads of Departments
All Collectors

Subject—Policy relating to transfer and posting of Government servants

In order to examine the policy of transfer and posting of Government servants and to formulate appropriate guidelines for ensuring efficient and responsive administration without causing undue hardship to the officers, a Cabinet Sub-Committee was first set up by the Parliamentary Affairs Department in Resolution No. 10300, dated the 20th April 1990 and reconstituted as vide Resolution No. 3046, dated the 6th July 1991.

2. The reconstituted Sub-Committee met on the 9th July 1991 and formulated their recommendations on the subject. The Government after careful consideration of the recommendations of the Sub-Committee have been pleased to lay down the following principles to regulate the transfers and postings of Government servants:

- (i) No officer of the rank of Class II and above shall be allowed to remain in a particular district for more than six years. For this purpose each Revenue District would be treated as a separate district.
- (ii) Officers should ordinarily be transferred after completion of three years in a station but nothing herein contained prevents the transferring authorities from transferring the officer earlier than three years if it is considered necessary in the public interest.
- (iii) Posting of officers in their home districts should be avoided in cases of postings of Collectors, Additional District Magistrates, S. Ps., Additional S. Ps., Conservator of Forests, Divisional Forest Officers, Inspectors of Schools, Superintendents of Excise, Commercial Tax Officers, Regional Transport Officers, Motor Vehicle Inspectors and Civil Supplies Officers.

Sub-Collectors, Officers in-charge of the Police-stations and Inspectors of Police and Uniformed Sub-Inspectors and Assistant Sub-Inspectors of Police-stations and Out-Post should not be posted in their home Subdivisions.

- (iv) Officers belonging to the District level cadres and B. D. Os/Tahasildars/Additional Tahasildars shall not be posted in their home Tahasils and home Blocks.
- (v) Officers may be posted to their home districts two years before their retirement, subject to the restrictions indicated in clauses (iii) & (iv) above.
- (vi) Officers completing six years of continuous service in the Districts of Koraput, Kalahandi and Phulbani may be posted to their home districts subject to the restrictions indicated in clauses (iii) and (iv) above.
- (vii) In respect of officers of non-transferable services like the Ministerial cadres in the Secretariat and in the Heads of Departments, nobody shall remain in a seat for more than three years. This can only, in special circumstances be extended up to six years.
- (viii) Office-bearers of the recognised Service Associations should not be disturbed from their posts during the current year, (1991-92).
- (ix) Whenever any provision in Book Circular No. 42 or any other Government Circular is found contrary or contradictory to the above stated guidelines of the Government, these guidelines should prevail, and the Government Circulars may accordingly be modified.

Provided that any of the above mentioned principles may be relaxed only in public interest, on administrative grounds and in hard cases supported by detailed reasons to be recorded. All proposals for relaxation involving Class I and Class II officers should be put up to the C. M. through the Minister concerned, for orders. Other cases are to be decided by the Minister in-charge of the Department.

3. Receipt of this Circular may please be acknowledged.

C. NARAYANASWAMY
Special Secretary to Government