

GOVERNMENT OF ODISHA
PLANNING & CONVERGENCE DEPARTMENT

No. 4900 /P., Bhubaneswar,
PC-IMU-IMU-0008-2020

dated 21/04/22

Quotation Call Notice

Sealed Quotations in plain paper/ letter head are invited from intending registered firms/ suppliers with valid GST registration number having their office at Bhubaneswar for Annual Maintenance Contract of Desktop Computer and it's peripherals, Laptops, Printers and UPS in Planning & Convergence Department, Loka Seva Bhawan, Bhubaneswar as indicated in the Annexure-I. The quantity of goods put towards AMC may increase or decrease as per the requirement. The Quotationers shall have to furnish their offer/price towards cost of AMC applicable showing basic prices and taxes thereon in the enclosed format as in Annexure-I.

The Quotationers shall have to furnish the following documents along with quotation

- i. Price bid in the prescribed format.
- ii. EMD amount of Rs. 2000/- in favour of DDO-cum-Under Secretary to Govt., P&C Department.
- iii. Copy of GST registration number
- iv. An undertaking to the effect that their firm has not been blacklisted by the State Government/Central Government/Public Sector Undertakings/Corporations.

The quotation should reach the O/o Under Secretary to Govt (IMU), P&C Department, Loka Seva Bhavan, Bhubaneswar-751001 latest by **10th May, 2022 by 5:00 PM** and the sealed bid documents will be opened **on 12th May, 2022 at 11:30 AM** in the presence of the members of the Departmental Purchase Committee.

The quotations received incomplete in any manner or after the scheduled date and time shall be summarily rejected. The authority reserves the right to reject all or any quotation without assigning any reason thereof.

The approved quotation shall remain valid for a period of 12 months from the date of acceptance, which may be extended depending on satisfactory performance or as would be decided by the competent authority.

By Order of FA-cum-Special Secretary

MS
21/4/22

Deputy Secretary to Government

Memo No. 4901 /P., Dated 21/04/22

Copy along with Annexure-I forwarded to the Head, State Portal Group, IT Centre, Odisha Secretariat, Bhubaneswar with a request to upload the Quotation Call Notice in the State Portal as well as website of P & C Department immediately for wide circulation.

MS
21/4/22

Deputy Secretary to Government

Memo No. 4902(40) /P., Dated 21/04/22

Copy along with Annexure-I forwarded to All Departments with a request to display the "Quotation Call Notice" in their Notice Board for wide circulation.

MS
21/4/22

Deputy Secretary to Government

Memo No. 4903 /P., Dated 21/04/22

Copy along with Annexure-I forwarded to Notice Board of Planning & Convergence Department.

MS
21/4/22

Deputy Secretary to Government

Name and Address of the Firm:

GST Number:

Price Quotation

Sl. No.	Name of Item	Unit Price (Rs.)	GST (%)	Total Unit price with GST (Rs)	Quantity (Nos)	Total Price with GST(Rs.)
1	Desktop Computer				81	
2	UPS				03	
3	Printer				47	
4	Scanner				52	

**Signature of the authorised signatory
with Seal**

