

**GOVERNMENT OF ODISHA**  
**SCHOOL AND MASS EDUCATION DEPARTMENT**  
**Lokaseva Bhavan, Bhubaneswar – 751001**  
e-Mail : [secysme@gmail.com](mailto:secysme@gmail.com)

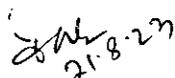
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ADVERTISEMENT  
No. 20187/SME Date 21.08.2023  
SME-OE-OE1-0009-2023

Applications are invited from retired OSS Cadre Officers not below the rank of Under Secretary for engagement as Officers on Special Duty in the School & Mass Education Department, Lokaseva Bhawan, Bhubaneswar on contractual basis against the 05(five) vacant posts of ASOs for base-level work for a period of one year or till the vacancies are filled up, whichever is earlier, as per the following terms and conditions:-

1. Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records, physically fit and sound basic computer knowledge (MS Office, email and OSWAS etc.) are eligible for engagement.
2. Officers against whom departmental proceedings or criminal cases are contemplated / pending or who have been penalized for misconduct during the period preceding five years of retirement are not eligible for consideration.
3. The engagement will be made as per terms and conditions laid down vide GA Department Resolution No.23750/Gen, Dated 27.08.2014.
4. The consolidated remuneration of the OSDs shall be fixed as per Finance Department O.M. No. 24533/F, Dated 29.09.2022.
5. The engaged Officers shall be governed under Odisha Government Servants' Conduct Rules, 1959 and are liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Civil Services (Pension) Rules, 1992. All Acts, rules and regulations applicable to a Government employee shall be applicable to them, mutatis mutandis.
6. The engagement can be terminated at any time by the competent authority due to unsatisfactory performance by giving one month's notice. On the contrary, if any OSD desires to resign, he/she shall do so by giving one month's written notice to the competent authority.
7. Preference will be given to the retired Officers who have retired from Government service within a period of two years.

Interested retired Officers of OSS Cadre fulfilling the above criteria may apply in the prescribed format (copy enclosed) along with relevant documents addressed to the Commissioner-cum-Secretary, School & Mass Education Department by Speed post or through e-mail: [secysme@gmail.com](mailto:secysme@gmail.com) within a period of 15 (Fifteen) days from the date of publication of this advertisement. Any application received beyond the time period will not be entertained.

  
Additional Secretary to Government



Memo No. 20188 /SME, Date 21.08.2023

Copy along with copy of the Application Form forwarded to all Departments for information.

It is requested to display the advertisement along with application form in their Notice Board for information of all concerned.

*[Signature]*  
21.8.23

Memo No. 20189 /SME, Date 21.08.2023 Additional Secretary to Government

Copy along with copy of the Application Form forwarded to Sr. PS to Commissioner-cum-Secretary to Government, S & ME Department for kind information of Commissioner-cum-Secretary / All Branch Officers, School & Mass Education Dept. for information.

*[Signature]*  
21.8.23

Memo No. 20190 /SME, Date 21.08.2023 Additional Secretary to Government

Copy forwarded to the Sr. Software Engineer, State Portal, NIC, Secretariat, Bhubaneswar / Computer Cell, S & ME Department for hosting Notice in S & ME Department website for wide publicity.

*[Signature]*  
21.8.23

Additional Secretary to Government

APPLICATION FORM FOR ENGAGEMENT OF RETIRED GOVERNMENT OFFICERS AS OFFICERS ON SPECIAL DUTY AGAINST THE VACANT POST OF ASSISTANT SECTION OFFICER ON CONTRACTUAL BASIS IN SCHOOL & MASS EDUCATION DEPARTMENT

1. Name of the Applicant :
2. Father's Name :
3. Date of Birth :
4. Educational Qualification :
5. Date of Retirement :
6. Post held at the time of retirement :
7. Pay Level at the time of retirement :
8. Present Address:
9. Permanent Address :
10. Mobile No. / Whatsapp No. :
11. E-mail Id :
12. Government Offices worked in:

Sl. No.	Name of the Department / Office	Designation	Duration		Total Period of Service
			From	To	

13. Whether physically fit to discharge Government duties :

14. Pending Departmental Proceeding, if any ( Yes / No )

15. Pending Vigilance / Criminal Cases, if any ( Yes / No )

16. Whether penalised for misconduct during the period of last 05 years ( Yes / No )

17. Remarkable work in Government Service, if any:

18. Any other relevant information :

Note: Copy of retirement notice / salary slip of last pay drawn / PPO / GPO / 1<sup>st</sup> page of Pension Pass Book to be enclosed for reference.

I \_\_\_\_\_ do hereby declare that the information / particulars furnished by me in this application form are true to the best of my knowledge and belief. In case, any information is found to be incorrect, my candidature shall liable to be rejected.

Place :

Date :

(Full signature of the applicant)